

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**September 21, 2017**

**REGULAR MEETING 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O'Neal**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

A. Butler County Auditor's Office – Roger Reynolds

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Extracurricular Resignations 2017-18
  - a. Amanda Schur, Senior High, Student Government Advisor, 50% (effective for the 2017-18 school year; for personal reasons)
  - b. Kelly Stumpf, Compass Elementary, Unit Leader Special Education (effective for the 2017-18 school year; for personal reasons)
2. Employment
  - a. Shana Ellison, District, School Psychologist, additional 60% contract (effective January 2, 2018; this brings her to 100% contract status)
  - b. Jodi Miller, South, Intervention Specialist (recommended for a new one-year limited teaching contract for the 2017-18 school year, effective September 20, 2017; for a new position)

## c. Extracurriculars 2017-18

**Senior High**

Valerie Meeron, Academic Team Advisor  
 Christopher Pohlman, Marching Band Instructor  
 Christopher Pohlman, Winter Guard Instructor  
 Sherry Randall, Pit Orchestra Director, Musical  
 Cody Schuster, Marching Band Instructor

**Creekside Middle and Crossroads Middle**

Tim Adams, Golf Coach, Girls 7<sup>th</sup>/8<sup>th</sup>

**Creekside Middle**

Adam Crosby, Yearbook, 8<sup>th</sup>  
 Sarah McEvoy, Select Orchestra  
 Jennifer Lewis, National Junior Honor Society Advisor  
 Holly Stout, Yearbook, 8<sup>th</sup>  
 Heather Tash, Leadership Team Advisor

**Crossroads Middle**

Kevin Flaig, Department Head Integrated Language Arts, Gr 8  
 Nicole Johnson, National Jr. Honor Society, 50%  
 Anne Neely, National Jr. Honor Society, 50%  
 Joel Willison, Yearbook, 8<sup>th</sup>

**Compass Elementary**

Tiffany Mason, Unit Leader Special Education

## d. Credit Recovery and/or Credit Flexibility Instructors

Allen, Trista  
 Carrol, Jennifer  
 Fitzstephens, Aaron  
 Hubbard, Rodney  
 Jones, Michael  
 Larbes, Colleen  
 Lukey, Anita  
 Mann, Dawn  
 Montgomery, Mindy  
 Neal, Jessica  
 Reist, Kayla  
 Salyer, Melissa  
 Schur, Amanda  
 Simmins, Corey  
 Stieger, Brenda  
 Swigart, Ann  
 Wiencek, Julie

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$28.99 per hour for the 2017-2018 school year for up to ten (10) hours per student per class.)

e. Home Instructors

Cara Deaton  
Lori Ingle

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$28.99 per hour, effective for the 2017-2018 school year.)

f. Saturday School

Blankenship, Aaron  
Bullock, Damon  
Brenner, Maureen  
Lambert, Asha  
Landeem, Cathy  
Mott, Jennifer  
Newton, Emily  
Parker, Elyse  
Pugh, Lisa  
Raquet, Shannon  
Salyers, Rebecca  
Sanders, Austin  
Siebenaller, Bryan  
Thomas, Terrez

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2017-2018 school year.)

g. Substitute Teachers

Laura Decker  
Michelle Harbaum  
John Miller  
Sarah Nelson  
Wesley Park  
Harriet Richardson  
Jennifer Watts

(All recommendations are for the 2017-18 school year at a rate of \$89 per day.)

3. Extracurricular Corrections 2017-18

**Senior High** – Correction from August 17, 2017

Colin Celek – Marching Band Associate Director (corrected from Marching Band Instructor)

Maddie Wessel – Marching Band Associate Director (corrected from Marching Band Instructor)

**Creekside Middle** – Correction from July 13, 2017

Matthew Kollstedt – Department Head Science Gr 6 (corrected from Math)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

B. Personnel -- Classified

1. Resignations

a. Antoinette Solomon, North, Educational Assistant  
(effective the end of the day September 14, 2017; for personal reasons)

2. Leaves of Absence

a. Wilma Batt, Senior High, Food Service Assistant  
(effective September 5, 2017 through October 8, 2017; unpaid personal medical)

3. Employment

a. Maria Garza, Senior High, Food Service Assistant  
(effective September 22, 2017; for a replacement position)

b. Stephanie Neyer, East, Educational Assistant  
(effective October 2, 2017; for a replacement position)

c. Rachael Todd, Creekside, Food Service Assistant  
(effective September 22, 2017; for a replacement position)

d. Charles Yarborough, Jr., Central, Custodian  
(temporary employment effective September 22, 2017 through December 22, 2017; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Termination

- a. Courtney Manning, Transportation, Educational Assistant  
(effective September 19, 2017)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion**\_\_\_\_\_.

C. Items for Board Discussion

- 1. Job Description – Roger Martin
  - Co-curricular – Music Grades 6-12

D. Other Items for Board Action

- 1. Recommend approval of the Job Description for Extracurricular Position
  - Rhythm Express Director
- 2. Recommend approval of the temporary employment of student workers for the 2017-18 school year. (The lists of student workers are presented in your packets for your review. Board approval is needed to ensure the students are appropriately covered by Workers Compensation insurance.)
- 3. Recommend approval of the bus routes for the 2017-18 school year. (A complete set of bus routes is available for review in the Transportation Office.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion**\_\_\_\_\_.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

- August 17, 2017 – Regular Board Meeting
- September 7, 2017 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of August 2017.

C. Recommend approval of the 2017-2018 Amended Appropriations Resolution.

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
14944	Boombox	Cincinnati Christian
31520	Cell phone	Creekside
24180	Ipad	Crossroads
31399	Cell phone	Fairfield Academy
6583	Kiln	High School
15711	Kiln	High School
23499	Ipad	Sacred Heart
25609	Ipad	South Elementary
20314461	Bus	Transportation Dept
20314462	Bus	Transportation Dept
20314464	Bus	Transportation Dept
20314467	Bus	Transportation Dept
20314470	Bus	Transportation Dept
20314471	Bus	Transportation Dept

E. Recommend approval of the following donations:

1. A donation of a SMART board valued at \$1,500 from Swine City Brewing Company to Fairfield South Elementary School.
2. A donation of school supplies valued at \$1,894 from Express Scripts to the Fairfield City School District.
3. A donation of \$3,000 from Fairfield Tempo Club to the Fairfield City School District music department.

**Total donations for 2017: \$29,036.24**

F. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3800946 – Zulama LLC - \$7,950.00  
(The Curriculum Department received the invoice before putting the purchase order in place.)
2. Purchase order #3801910 – Frye International Inc. - \$3,500.00  
(Sacred Heart School received invoice before putting the purchase order in place.)

**Motion to accept the recommendations:** \_\_\_\_\_ ; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation Update – Carrie O’Neal
- D. Planning Commission – Brian Begley

ANNOUNCEMENTS

September 23, 2017 – Tempo Club Calendar Day  
 September 30, 2017 – Bandcake Breakfast, 8:00 AM – 11:30 AM, FHS Cafeteria  
 October 5, 2017 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A  
 October 6, 2017 – Homecoming Parade, 5:30 PM  
 October 12, 2017 – Jeff Yalden School & Community Event, 6:30 PM – 8:30 PM, FHS PAC

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)  
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

ADJOURNMENT

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**